

Friday, August 11, 2017

## Intern, Patron Services

Company: American Ballet Theatre  
Location: New York, NY  
Compensation: Intern Stipend

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This position is responsible for assisting the Assistant Manager, Patron Services in stewarding members of the Golden Circle, Majors, and Board of Trustees. Intern will assist with ticket orders for ABT's Spring and Fall New York Seasons, help organize and plan donor trips while ABT is on tour, monitor various schedules and calendars, assist in scheduling backstage tours, meet&greet, class viewings, dinners, and cultivation events, and help edit ABT Playbills and donor creating across multiple publications.

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