

OUR NEW YORK CITY DANCE

Wednesday, November 22, 2017

Institutional Giving Manager

Company: The Joyce Theater Foundation, Inc.

Location: New York, NY

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POSITION TITLE: INSTITUTIONAL GIVING MANAGER

Development

EMPLOYMENT STATUS: Full-Time, Exempt DEPARTMENT:

REPORTS TO: Director of Institutional Giving

POSITION SUMMARY:

The Joyce Theater Foundation seeks an Institutional Giving Manager. The person in this role will provide core support for The Joyce's institutional giving fundraising efforts by researching, writing, and adapting materials for proposals, reports, letters, and electronic solicitations; managing donor fulfillment and recognition plans; and supporting varied strategies to meet and exceed The Joyce's institutional giving goals. Goals include maintaining and increasing the number and diversity of The Joyce's base of 50 institutional funders and growing associated annual giving of over \$3 million.

<u>Click here</u> to read the complete job description and details on how to apply.

The Joyce Theater Foundation, Inc. 175 Eighth Avenue New York, NY, 10011 2126919740 www.joyce.org

For more information: Jean Ross iross@joyce.org 2126919740

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