

Thursday, April 19, 2018

Main reception work at Ellie Herman Pilates

Company: Ellie Herman Pilates

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ELLIE HERMAN PILATES BROOKLYN

Ellie Herman Pilates is looking for front desk staff for our Court Street and Union Street locations.

As part of the EHP team, you're an essential part of the day to day operations of the studios.

You are passionate, kind, and you take pride in your work. You are a person with integrity who holds themselves to high standards. You anticipate the needs of your managers and team members and resolve issues before they arise. Sound like you? We want to hear from you!

What You'll Do...

- Open and close the studio(s)
- Greet all clients and complete check-ins, delivering an above and beyond customer experience
- Ensure studio is set up for class
- Welcome and tour new clients, always seeking to drive repeat clients
- Maintain the brand aesthetic and studio appearance at all times
- Provide stellar support to the studio owner, trainers, and management staff

Perks include...

- Complimentary Pilates classes
- Discount on Pilates private sessions and merchandise
- Opportunities to join the Ellie Herman Pilates Teacher Training program

You...

- Have a high school diploma or GED equivalent
 - Possess previous reception and/or customer service experience
- Are a go-getter with a can-do attitude and plenty of positivity to spare
- Love interacting with clients and providing an above-and-beyond customer experience
- Have a no-task-is-too-small attitude
- Have Mindbody Online software experience

Shifts we are looking to cover:

Tuesday 8am-3pm and 3pm-8pm

Wednesday 8am-3pm and 3pm-8pm

Thursday 8am-3pm

Saturday 8am-3pm

Please send a cover letter and resume to the email listed below.

Ellie Herman Pilates

For more information:

Georgia Gavran

georgia@elliehermanpilates.com

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