

Thursday, August 23, 2018

Company Manager

Company: STREB, Inc

Location: Brooklyn, NY

Compensation: commensurate with experience

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About STREB EXTREME ACTION Company:

STREB, founded in 1979, is led by Artistic Director Elizabeth Streb. STREB has taken its work to theaters both large and small, into the streets and alternative venues: on the streets of Montreal for Cirque du Soleil's 20th anniversary; at Grand Central Station; in front of the Cyclone at Coney Island; under the Brooklyn Bridge; at Madison Square Garden and the Minneapolis Metrodome; on the mall outside the Smithsonian Institution and descending the façade of Bergdorf Goodman. The company's extensive touring calendar has included presentations at the Kennedy Center, Lincoln Center Festival, Wolf Trap, Walker Art Center, Los Angeles MOCA, Wexner Center, Spoleto USA, River-to-River Festival, Barbican Center, Theatre de la Ville, at both the Brisbane and Melbourne Festivals, in Chile, Singapore and Taiwan, at the Just for Laughs Festival in Montreal, the Pan Am Games Arts Festival in Toronto and the Summer Nostos Festival in Athens, Greece. STREB has received major commissions from Lincoln Center, the Park Avenue Armory, the Whitney Museum of Art, London 2012 - the Cultural Olympiad of the Summer Games and the Fall for Dance Festival at City Center.

In January 2003, STREB moved into a vacant former loading facility and transformed 51 North 1st Street into the STREB LAB FOR ACTION MECHANICS (SLAM), a multipurpose space that accommodates a 150-seat performance space, the company's school, rehearsal facilities, trapeze rig and administrative offices.

About the position:

STREB is looking for a Company Manager to work on a per project basis for upcoming tour engagements and special projects. The Company Manager at STREB is responsible for all tour related logistics and scheduling working in collaboration with STREB's Technical Director/Production Manager, Associate Artistic Director, Booking Representative and Co-Executive Directors. STREB's touring contingent consists of 14 members: 10 company members; 2 tech personnel; the artistic director and the company manager.

Key responsibilities include, but are not limited to:

- Create, communicate and coordinate tour schedules for AD, company, tech crew.
- Act as liaison between company and presenter.
- all tour travel arrangements including hotel accommodations, long distance and local transportation as required.
- Create and oversee tour travel budgets including per diem payments and petty cash.
- Serve as AD assistant when on tour.

--- -Plan and implement

Qualifications and Qualities:

- Professional experience in Company and Tour Management
- Excellent communication skills both written and verbal
- Strong organizational and interpersonal skills as well as the cultural sensitivity needed to work effectively in a diverse environment of artists, creative and management teams
- A passion for the performing arts and the desire to be part of a vibrant Brooklyn-based live arts company.

Contact:

Interested candidates should submit résumé and cover letter to mea@streb.org with "Company Manager" in the subject line. No phone calls please.

