

Friday, August 17, 2018

Front Desk at Stretch*d 1-on-1 Stretch Studio by SLT founder

Company: Stretch*d
Location: New York, NY
Compensation: \$15/hour

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We are seeking client service oriented Help*rs who will manage the front desk. You will be responsible for greeting and engaging clients in a positive and friendly manner. You will introduce new clients to the [Stretch*d Space](#) and Stretch*d Method.

Responsibilities will include:

- Checking clients in and out of sessions and answering all customer related questions (in person, by phone and email)
- Actively maintain the cleanliness and organization of the space so each client receives the best Stretch*d experience
- Assist in retail merchandising and monthly inventory
- Complete opening and/or closing checklists
- Perform other duties as needed
- Work alongside and support Stretch*rs to ensure a successful and seamless client check-in and experience
- Working knowledge of the MindBody booking system
- Assist Management with day-to-day operations of the space
- Ensure prompt response to client emails; notify Manager if needed

Qualifications

- MindBody software experience a plus
- Leadership experience a plus
- Must have superior customer service skills
- Must have excellent interpersonal skills and a service-oriented outlook
- Must be highly organized
- Ability to work independently as well as on a team
- Should have a strong ability to communicate clearly with team members, clients and senior management
- Must be able to move and/or lift heavy items, up to 50 lbs.

Work requirements

Must be available to work:

- Minimum of three shifts per week; minimum 4 hours each
- Ability to work flexible hours; early morning/late night/ weekends
- Some holidays (open year-round)

About Stretch*d

Why stretch yourself, when we can do it for you?! Brought to you by the founder of SLT (Strengthen Lengthen Tone), Stretch*d is a one-on-one assisted stretch space with its first location in Flatiron. We have created an accessible experience to help clients from all walks of life feel good by increasing their mobility.

@stretchdspace

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