

Sunday, April 21, 2019

Rentals Coordinator, SassClass Studio

Company: SassClass
Location: NYC, NY
Compensation: Commission-based

► [Share](#) | [Print](#) | [Download](#)

SassClass is a women's empowerment dance studio in Midtown Manhattan. We are seeking a highly-motivated, ambitious individual with sales experience to join our team as a Rentals Coordinator.

Role Overview

The Rentals Coordinator is responsible for all aspects related to renting our studio space during the hours that it is not being used for our own classes, programs, and events.

Duties will include market research, identifying and utilizing appropriate marketing channels to reach potential renters, conducting tours of our studio, screening prospective renters to qualify them as a right fit with our space, negotiating rental terms, preparing rental contracts, and more.

The Rentals Coordinator's success is measured by revenue generated from rentals, with monthly goals & targets.

Skills Desired

2+ years of Sales or Rentals experience with a proven track record of success
Excellent verbal and written communication skills
Connections within theater, dance, arts and similar industries a plus
Familiarity with Google Docs & Google Sheets
Self-starter, self-motivated, and works well with minimal supervision

Schedule & Compensation

Immediate start
Commission-based role, receiving a percentage of overall rental revenue
Flexible schedule & hours; to be discussed
Mix of remote and on-location work

To apply:

Send resume and cover letter to apply@sassclassnyc.com with subject line "Rentals Coordinator" explaining why you're a good fit for this role and detailing your past success in sales or rentals

SassClass
West 36th Street
NYC, NY, 10022
(646)4509050
www.sassclassnyc.com

For more information:
SassClass Hiring Manager
apply@sassclassnyc.com

[< back](#)

[previous listing](#) • [next listing](#)