Wednesday, August 28, 2019

Front Desk Role at Fit Pregnancy Club

Company: Fit Pregnancy Club
Location: New York, NY
Compensation: $17/hour

Be the face of the Fit Pregnancy Club Soho studio.

Applicant must be energetic, positive, hyper-organized and have extensive knowledge of women's (specifically: reproductive) health, or be willing to learn FPC's talking points quickly and immerse themselves in the FPC culture in order to communicate with our unique clientele. Applicant must be willing and excited to proactively seek and take on additional projects associated with the development and improvement of the Fit Pregnancy Club business and brand. Hours can be flexible and the job is shared with other FPC staff.

Experience:

Customer service helpful

Proficient in Mindbody or able to learn this scheduling software

Perinatal work experience helpful but not required

Fitness experience helpful but not required

Shift Duties:

Opening studio procedures

Welcome Clients

Promote Sales

Keep bathroom stocked and tidy

Upkeep of water station

Trash take out

Manage and organize towels

Refill mat spray & soap

Preset the studio for classes

Keep detailed records of the happenings of each shift to communicate with Studio Manager and Owners

Closing studio procedures

Other administrative tasks as needed

Hours Needed:

Mondays 4:45-7:45pm

Thursdays 4:45-8:15pm

Fit Pregnancy Club
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