

Saturday, December 5, 2020

Administrative Intern - Gotham Dance Theater

Company: Gotham Dance Theater

Compensation: Dependent on Experience; Work Study Available

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[Gotham Dance Theater](#) (GDT), founded in 2015 by [Marc Nuñez](#), is dedicated to producing art with social purpose, strengthening the community of emerging artists, and representing the diverse cultures that reside in New York City. Gotham Dance Theater is a street and contemporary dance theater company that creates performance art in the disciplines of dance, theater, and music.

Seeking Administrative Intern to assist with multiple duties directly with Director, Marc Nuñez. Intern will learn valuable skills necessary in arts administration including:

- Production
- Marketing & Communications (basic graphic design, basic video/audio editing, Mailchimp, Google Suite)
- Outreach

Preferred, but not necessary:

- New York City or east coast home base (most work will be remote and will follow CDC guidelines)
- Familiarity with dance or the performing arts
- Experience with Google Suite, Zoom, Adobe Photoshop

To learn more about Gotham Dance Theater, please visit gothamdancetheater.com and visit our Instagram [@gothamdancetheater](https://www.instagram.com/gothamdancetheater).

Applications will be accepted on a rolling basis. To apply, please send an email to info@gothamdancetheater.com with the subject line "Administrative Intern" with your resume attached and social media handles.

Gotham Dance Theater
gothamdancetheater.com

For more information:
Marc Nuñez
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