

Tuesday, July 6, 2021

## Cornfield Dance seeking Individual Giving Consultant

Company: Cornfield Dance  
Location: New York, NY

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Cornfield Dance is seeking a proactive, highly organized, detail-oriented freelance development consultant who will broaden and maintain the Cornfield Dance donor base. This is a freelance position to be managed and directed primarily by the consultant. A high level of professionalism, good instincts, confidentiality, positive energy, a can-do attitude, and excellent written, interpersonal, and problem-solving skills are required.

Cornfield Dance is a small and active dance company under the artistic direction of Ellen Cornfield, a dance artist known for her work as an independent choreographer and for her years working as a dancer with the Merce Cunningham Company. Cornfield Dance has a 30-year legacy, presenting Ellen's work in 8 countries in addition to her extensive work around the United States. Please visit [www.cornfielddance.org](http://www.cornfielddance.org) for more information about the company.

### Qualifications

- At least two years working in development and individual donor relations
- Proven track record of donor recruitment and retention
- Ability to work independently and self-manage communications, outreach, etc. to current and prospective donors
- Knowledge and connections in the NYC dance community
- Strong writing skills

### Duties include:

- Research into possible donors
- Outreach to potential and current donors
- Frequent communication with Ellen Cornfield about current activities to share with donors
- Drafting regular correspondence with donors and yearly donation appeal
- Expanding on the Cornfield Dance donor recruitment/retention approach through creative, forward-thinking strategies such as fundraising events, crowd funding, raffles, etc.

Salary: This is a freelance, hourly position to be determined with the successful candidate. Please include your proposed hourly fee in your application.

To apply, please e-mail a resume and cover letter to Hallie Chametzky at [administration@cornfielddance.org](mailto:administration@cornfielddance.org), and copy Ellen Cornfield at [ellencornfield@cornfielddance.org](mailto:ellencornfield@cornfielddance.org). Qualified candidates will be contacted for interviews on a rolling basis. Interviews will begin the week of July 26th.

Cornfield Dance  
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[www.cornfielddance.org](http://www.cornfielddance.org)

For more information:  
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