

Wednesday, September 1, 2021

## Managing Director

Company: Kinet

Compensation: \$85,000-100,000 annually

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Photo by BRITT/JayNewman

### About Kinetic Light

Kinetic Light is a disability arts ensemble working at the nexus of disability and access, dance, and race through performance, technology, and design. Through innovative new artistic work, field-building initiatives, and educational programs, Kinetic Light promotes disability as a creative force enabling a full, multi-layered understanding of our world. Founded by Alice Sheppard in 2016, Kinetic Light is composed of four disabled artists: Jerron Herman, Laurel Lawson, Michael Maag, and Sheppard. A roster of additional artists join us to contribute on a project by project basis. We work in New York City, the San Francisco Bay Area, and online, as well as touring around the country. Kinetic Light operates under the umbrella of Sheppard's Disability Dance Works.

### Job Summary

Kinetic Light is at an exciting growth point. Despite the challenges of the past year, our activities have skyrocketed and we are proud to be recognized as leaders in our field(s). To meet this moment, we recently completed an organizational assessment that inspired key staffing additions and shifts, and the identification of critical systems that need to be built and maintained.

Kinetic Light now seeks an experienced, creative, and strategic leader to take the administrative and public-facing helm of the organization. The Managing Director is an integral part of the Kinetic Light team whose primary responsibilities are leading the staff, overseeing company operations, establishing and maintaining external partnerships, and participating in high level strategy with the Artistic Director. In addition to leading organizational growth activities at this transformational moment in the company's journey, the Managing Director will be responsible for all finance, development, marketing & outreach, and human resources duties. Most importantly, this candidate must demonstrate leadership around and promote values of intersectional disability culture and access.

This position is a full time, remote position. Ability and willingness to travel to/from San Francisco and/or NYC for occasional in-person convening is ideal.

### Functions & Responsibilities

#### *Organizational Growth:*

Helm strategic planning, collaborative visioning, staff expansion, and space search as Kinetic Light moves into an expanded operating model that includes a physical hub for disabled artists.

Partner with Artistic Director on research and legal requirements around entity structure. Kinetic Light is a project of Disability Dance Works, LLC, and is fiscally sponsored by Gibney Dance. We are exploring a variety of operating models that will best suit our needs and considerations.

#### *Finance:*

Provide high-level strategy for budget growth through earned and contributed income;

Develop annual operating and project budgets as well as long-term budget forecasts;

Oversee financial systems and protocols as facilitated by the Operations Manager and as executed by Kinetic Light's accounting consultants;

#### *Development:*

Develop and implement an annual and long-term fundraising strategy, which may include the launch of an individual giving program;

Work closely with Kinetic Light's grant writer, managing and approving proposals, applications and reports;

#### *Marketing & Outreach:*

Work with the Artistic Director and Marketing/PR Consultant to develop strategies which will effectively communicate KL's mission to various individuals and institutions;

Develop and maintain relationships with other arts and community organizations to advance KL's outreach activities, collaborative partnerships, and organizational profile.

Lead booking activities for national and international touring, engagements, and presentations.

#### *Human Resources:*

Oversee management of the administrative and program staff, providing guidance, supervision and evaluation to all team members;

Handle HR responsibilities, including but not limited to hiring, benefits and PTO policies, and employment protocols and guidelines.

#### *Requirements*

A successful candidate will have held one or more leadership positions that include administrative/operational oversight, ideally at a nonprofit and/or arts organization. They will have significant experience managing and motivating teams, especially those experiencing rapid growth; superior communication skills, with the ability to manage professional relationships of all kinds; and relationships with funders, donors, and other partners in the arts field. An ideal candidate will have expertise in many of the following areas: budgeting and fiscal planning; booking, presenting, and touring performance work; fundraising across contributed revenue lines; human resources and team leadership; and raising the national profile of a growing organization.

#### *Compensation*

The salary range for this role is \$85,000-100,000, commensurate with experience. Kinetic Light offers a remote and flexible work environment and paid time off. Kinetic Light offers a remote and flexible work environment and paid time off.

To Apply, please send a cover letter and resume to [hiring@kineticlight.org](mailto:hiring@kineticlight.org).

*Disability Dance Works LLC /d/b/a KINETIC LIGHT provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

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Kinet

For more information:  
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[< back](#)

[previous listing](#) • [next listing](#)