

OUR NEW YORK CITY DANCE

Tuesday, June 14, 2022

Assistant Studio Director Needed

Company: No Limits Performing Arts Studio

Compensation: \$15- \$23 hour

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No Limits Performing Arts Studio is 2 years old and looking to bring on an Assistant studio director. We offer over 63 classes a week, 5 advanced programs and are open 7 days a week. Our mission is to show everyone they can dance and achieve anything they put their minds to.

The Assistant Director position would have the following responsibilities and would report directly to the Director.

Support the Director in work that needs to get done

Answer client phone calls and emails

Schedule lessons

Performance showcase planning

Student Enrollment

Social Media curating and posting

Student Check- in

Costume ordering and organizing

Other responsibilities can and will come up throughout the year.

Qualifications-

Strong written and verbal communication skills Math skills Strong Customer service skills Computer knowledge Social Media knowledge Preferred- a dance background

Job Type: Full-time

Pay: \$15.00 - \$23.00 per hour

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No Limits Performing Arts Studio

For more information:

Erin

Erin@nolimitsperformingartsstudio.com

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