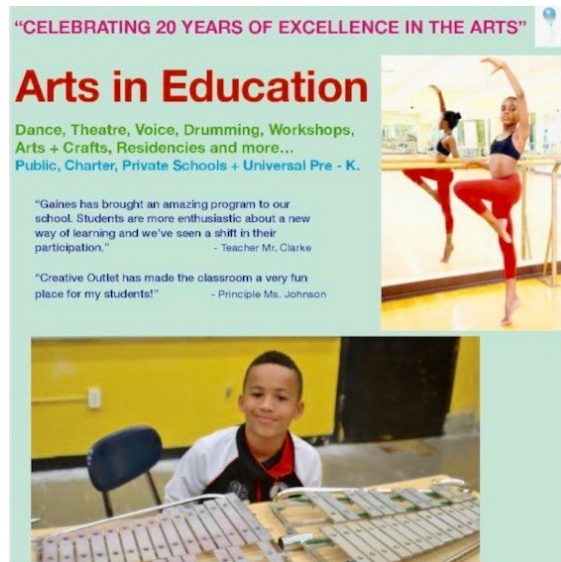


Monday, July 11, 2022

Jamel Gaines Creative Outlet looking for Arts In Education Coordinator

Company: Jamel Gaines Creative Outlet
Location: Brooklyn, NY
Compensation: \$25-\$35 an hour

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Jamel Gaines

Jamel Gaines Creative Outlet, a premiere arts organization in Fort Greene Brooklyn is looking for an Arts In Education Coordinator for our growing program. You will work directly under Artistic Executive Director Jamel Gaines and Director of Operations: Norva Alleyne. We are looking for a full time employee who is a self starter, extremely responsible, a great personality and who is extremely detailed oriented.

Job Duties Include:

- Overseeing art programs in public schools to ensure everything runs smoothly and efficiently.
- Liaison with schools, principles, teachers and artistic teaching staff
- Coordinating Arts In Education programming in Dance, Drama, Music, Visual Art
- Produce invoices & progress reports
- Resolve conflicts should any arise
- Creating new relationships with potential schools

Please submit an email to info@creativeoutlet.org with "Arts In Ed Coordinator & Your Name" in the subject line.

Please include a cover letter telling us about yourself, why you want to be an Arts In Education Coordinator, your skill set and experience.

Jamel Gaines Creative Outlet
138 S. Oxford St. #2B Suite 2B
Brooklyn, NY, 11217
917-500-8774
www.creativeoutlet.org

For more information:
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