

Sunday, July 31, 2022

Kaatsbaan Fall Festival Assistant

Company: Kaatsbaan Cultural Park
Location: Tivoli, NY

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Kaatsbaan Cultural Park has an exciting volunteer program that helps foster your learning across many areas of arts programming. Festival Assistant Volunteer, will obtain hands-on experiences in arts administration and production, and be a part of an experienced team of arts professionals - Join us in bringing our 2022 Summer and Fall Festivals to life! If you are in need of housing, shared housing is available in a local Bed & Breakfast.

Responsibilities and Schedule

- There are volunteer Festival Assistant Volunteer positions available in Box Office, Development, Production, and Artist & Guest Services.
- Schedule may vary depending on your position and your availability. Working weekends on performance days is required. We will work with you to best accommodate your schedule.
- Fall Festival: Wednesday September 13 - Sunday October 2, 2022
- * There are days off during the week, the exact schedule will be given at a later date.

Requirements

- Experience preferred but not required;
- Interest in Kaatsbaan's mission and commitment to serving the arts and its community;
- Good communication skills & attention to detail, professional demeanor, flexible can-do attitude;
- Able to work in a fast-paced festival environment with long hours on performance days;
- May be asked to lift heavy items, work in inclement weather, use your own cell phone, have basic knowledge of - Microsoft Office Suite (Word, Excel)

Benefits

- We will work with your college to fulfill all academic requirements & recommendation letters upon request; - - - Receive invaluable on-the-job training and experience towards your professional career in performance and festival production and arts administration;
- Observe and work with world renowned artists in rehearsals and performances;
- Attend all Festival performances and after-parties;
- Work with long-time arts professionals and contribute to the growth of a dynamic arts organization in the Hudson Valley. Join Us!

How to Apply

Please send your resume and brief statement of interest to Erin Reck, Operations and Production Director at ereck@kaatsbaan.org with Festival Assistant Volunteer in the subject line.

Equal Opportunity

Kaatsbaan firmly supports the principle and philosophy of equal opportunity for all individuals, regardless of age, race, gender, sexual orientation, creed, national origin, disability, veteran status or any other protected category pursuant to applicable federal, state, or local law.

Testimonials From Volunteer Festival Assistants 2021

from George Mason University, Princeton University, Bard College, Barnard College

"Working as a Kaatsbaan intern was one of the best experiences I have ever had. We were able to work with and learn from leaders in our field - from artists to administrators to technicians - while simultaneously enjoying ourselves and all the beautiful Hudson Valley has to offer."

- H. Harkins, Social Media (hired into a paid position as Social Media Associate)

"Interning at Kaatsbaan was an inspiring experience to say the least. I learned so much whilst working alongside Kaatsbaan's administrative team; their passion for bringing the arts to the community is evident in everything they do, and it felt so rewarding getting to be a part of that mission!"

- G. Felder, Development (hired into a paid position as Ballet Intensive Associate and Administrative Associate)

"As an intern at Kaatsbaan, I was able to dive into the specifics of my department, while also being able to experience all aspects of the administrative and production side of an arts festival. After having that experience, I feel ready and inspired to continue working in the field of arts management. All of the staff at Kaatsbaan were so kind and open. I learned a lot from their mentoring and expertise."

- E. Cervelli, Box Office and Production

"I am still processing the amazing experience of working as a 2021 Spring Festival Intern at Kaatsbaan. The memories are truly everlasting, and I am filled with so much gratitude for the whole Kaatsbaan team. "

- A. Ticknor, Box Office and Production

Kaatsbaan Cultural Park
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For more information:
Erin Reck
ereck@kaatsbaan.org

[< back](#)

[previous listing](#) • [next listing](#)