

Saturday, June 21, 2025

Accepting Applications: Dancewave Work Exchange Summer/early Fall

Company: Dancewave

Location: Brooklyn, NY

Compensation: Studio space + class access

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POSITION: Work Exchange Participant

LOCATION: Dancewave Center 182 Fourth Avenue Brooklyn, NY 11217

HOURS: Sundays or Saturdays 4pm-9:30pm

HIRING TIMELINE: Job opportunity announcement mid-June, application and interview process mid/late June, position offer mid-July

OFFICIAL START DATE: July 13 or July 19 of 2025

ORGANIZATIONAL BACKGROUND: Founded in 1995 by Diane Jacobowitz, Dancewave is a socially conscious dance education nonprofit organization that provides access to a community dance experience and encourages individuality and whole person development throughout NYC and beyond. By creating an inclusive environment for all ages, abilities, sexual orientations, racial and socio-economic backgrounds, we engage our diverse audience through an expansive platform of dance performances and classes, youth performing ensembles, dance educator training workshops, dance residencies, college readiness events and subsidized studio rentals, reaching over 6,000 students annually.

Dancewave's unique model combines rigorous training with artistic integrity in a supportive environment. The Dancewave Culture Model (DCM) is grounded in social emotional learning and restorative practices, a social science that studies how to build social capital and achieve social cohesion through participatory learning and decision-making. The DCM is designed to empower students to become Young Artist Citizens by leading and taking ownership of their learning and becoming active and engaged members of their community.

JOB DESCRIPTION: Dancewave offers a Work-Exchange Program for individuals seeking to exchange general administrative support for complimentary studio rehearsal and/or class access. This Work Study position is ideal for emerging artists and movers who are looking for frequent studio rehearsal space and/or becoming an active participant in Dancewave classes.

Position Responsibilities

Front Desk support including answering phones and general in-person inquiries

Payment processing on Square

Visitor Check-In including virtual assistance using Zoom platform as needed

Studio and Lobby Cleaning

Facility support including assisting Renters & Teaching Artists with technical needs, separating/opening up the studio curtains

Opening and closing the facility

KNOWLEDGE, SKILLS AND ABILITIES

Preferred:

Interest in Arts and Nonprofit Administration

Passionate about dance education and/or community connections

Excellent written, verbal and interpersonal communication skills

Ability to communicate with a wide range of stakeholders, strong customer service experience

Organized, problem solver, able to work in a fast paced environment

Fluency in Google suite

TO APPLY:

Please send a resume to jobs@dancewave.org with the subject line Work Exchange Program.

Dancewave
182 Fourth Avenue
Brooklyn, NY, 11217
Dancewave.org

For more information:
Hiring Manager
jobs@dancewave.org

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