

Wednesday, October 1, 2025

## Ballet/Jazz Dance Teacher

Company: Mind-Builders Creative Arts Center  
Location: Bronx, NY  
Compensation: \$60 per hour

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Position: Ballet/Jazz Dance Teacher

Employment Status: Part-time, hourly

Compensation: \$60/per hour

Location: On-site

Estimated Start Date: Immediately

### Overview

Mind-Builders Creative Arts Center, a multi-discipline creative arts organization located in the Northeast Bronx, is seeking an experienced and passionate dance educator, versed in Ballet and Jazz techniques for entry level classes for students between the ages 7-10 years old as part of its dance program. The program runs approximately 25-28 weeks, with classes running Saturdays, 3pm – 4:30pm, from October through May, culminating in an annual dance recital. All programs convene in person.

### Primary responsibilities:

- Teach weekly classes Saturdays, 3pm – 4:30pm
- Conduct engaging and dynamic age-appropriate classes
- Develop lesson plans for class in alignment with the Department's objectives and goals
- Attend monthly faculty meetings
- Participate in select organization engagement activities and events
- Prepare bi-annual student progress reports
- Develop choreography for student performances
- Prepare students to perform in an annual Dance recital

### The ideal candidate will:

- Have at least 5 years of experience working in a structured studio setting with youth ages 7-10 years old, with experience in recital studio setting strongly preferred
- Deliver rigorous and exciting class instruction in a nurturing and empowering way
- Have experience developing choreography on young dancers
- Have excellent classroom management skills
- Have a patient and collaborative team spirit

### How To Apply:

Please send resume, cover letter, and a pdf with recent links (no more than 5 years old) demonstrating work samples in either instruction or choreography on young dancers. Sample lesson plans a plus. Submit all materials to Ms. Melvada Hughes, Director of the Dance Department at [mhughes@mind-builders.org](mailto:mhughes@mind-builders.org) and [hr@mind-builders.org](mailto:hr@mind-builders.org) with subject line: Ballet/Jazz Dance Teacher.

*Mind-Builders is committed to maintaining a diverse staff and lifting the leadership of people from communities historically underrepresented. To learn more about bout Mind-Builders: [www.mind-builders.org](http://www.mind-builders.org).*

Mind-Builders Creative Arts Center  
Bronx, NY  
[www.mind-builders.org](http://www.mind-builders.org)

For more information:  
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