Friday, February 6, 2026

Development Director for Donna Uchizono Company

Company: Donna Uchizono Company
Compensation: $35-40/hr

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Development Director 2026 for Donna Uchizono Company

Donna Uchizono Company is seeking a Development Director to write and oversee

Government and Foundation grant applications, individual giving strategy, and

project budget management. The Development Director will work alongside the

Artistic Director and Company Management.

Qualifications

- Strong writing skills

- Excellent organizational and communication skills, with a minimum of 3-5 years of experience in arts funding

- Responsibility and commitment to the projects at hand

- General understanding of contemporary dance

Responsibilities

Grant writing

- Research and find funding opportunities

- Write, submit, and complete reporting for all grants

- Liaison with funders

Individual Giving

- Work with Artistic Director to build fundraising strategy

- Write annual appeals and direct solicitations

Budgets

- Work with Artistic Director to develop project and annual org budgets

- Update as needed throughout the project period for accurate reporting

Administration

- Keep granting systems up to date

Schedule and Pay Structure

Pay is $35/hr - $40/hr, commensurate with experience, and weekly hours range

from 2-8 depending on the funding cycle. Remote weekly company meetings are

scheduled for an hour and a half on Mondays 12:00-1:30 or 12:30-2 (possible

Tuesday mornings from 9-10:30am if Monday's not available). The remaining

schedule can be self-driven. Weekly hours vary season to season depending on

programming.

Please email a resume, three references, and a cover letter to

ladonnadance@gmail.com, with "Development Director 2026" as the subject.

Applications will be considered until the position is filled.

Donna Uchizono Company
https://www.donnauchizono.org/

For more information:
Donna Uchizono
ladonnadance@gmail.com