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PLACE LISTINGS OR PURCHASE ADS

April 5, 2019

[Bookkeeper \(contract position\)](#)

Dance Entropy/Green Space is looking for a contract bookkeeper to assist with monthly financial reconciliation. Confidentiality, excellent organization skills and attention to detail, and the ability to meet strict deadlines are important qualifications for this position. Knowledge of Quicken and Quickbooks is required. Bachelor's Degree in Accounting or similar degree preferred. Familiarity with...



April 4, 2019

[Fitness Studio Client Services Representative, Refine Method](#)

Company Description- Refine Method is a boutique fitness studio with 3 locations in NYC (refinemethod.com). Founded in 2010 by Harvard grad Brynn Putnam, Refine specializes in small group, high-intensity interval training. Refine has been called "New York's Smartest Workout" and featured in numerous publications, including The NY Post, Self, Fitness, Elle, Marie Claire, Inc and NY Magazine,...



April 3, 2019

[Seeking Certified Pilates Instructor \(ParkSlope\)](#)

BodyTonic is looking for a Certified Instructor BodyTonic Pilates Gymnasium was established in 1999 by Jennifer DeLuca. Over the past 18 years, Jennifer has grown BodyTonic into a vibrant community of pilates teachers and practitioners focused on improving health and wellbeing. BodyTonic continues to impact the lives of thousands of people in Brooklyn and around the country. Certified Instructor At...



April 2, 2019

[Communications Coordinator](#)

Ballet Hispánico is the leading Latino dance organization in the United States. As an American arts institution, we provide artists, young people, and communities of color a platform for creative immersion. As a cultural ambassador to the world, Ballet Hispánico brings people together to celebrate the depth and beauty of Latino cultures. Nearly 50 years ago, the organization's founder,...



April 2, 2019

[APPLY NOW: Pentacle's Internship Program](#)

Pentacle is seeking part-time interns for our Summer 2019 session of our Internship Program. The session will run June 10-August 2. The Internship Program matches interns with affiliated performing artists and artist service organizations, providing an unparalleled opportunity for both hands-on work experience and personalized professional development. Participants will work with their matched company...



April 1, 2019

[José Limón Dance Foundation Arts Administration Internship Program](#)

The José Limón Dance Foundation is now accepting resumes for the Winter/Spring 2019 Arts Administration Internship Program, providing professional internship opportunities to deserving and distinguished candidates. We are currently offering professional experiences in arts administration: Development, Communications, Research & Archival, and General Arts Administration. Recent college graduates,...

April 1, 2019

[Visitor Services Coordinator](#)

VISITOR SERVICES COORDINATOR (full-time, seasonal) Position Summary The Friends of Governors Island seeks a seasonal full-time Visitor Services Coordinator to join Governors Island's growing visitor experience team. S/he will be responsible for welcoming and orienting visitors to the available activities and programs on Governors Island, as well as providing on-site supervision of interns and volunteers...



April 1, 2019

[Immersive Arts Administration & Alexander Technique Study Internships at the Balance Arts Center](#)

Develop your professional skills in NYC while having access to daily in-depth study of the Alexander Technique in group & private



lessons alongside the BAC Teacher Training Course. The BAC is a fun, interactive, hands-on environment where you will work with arts education programming, administrative skills, production and more! The BAC staff & facility create an environment that facilitates growth...