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April 16, 2019

### Theatricals Booking Agent

Columbia Artists Theatricals is seeking experienced candidates for the position of Booking Agent to identify, negotiate and contract engagements for its roster of touring productions and artists in theatres, performing arts centers, arenas, concert halls, cabarets, fairs and festivals throughout North America. Responsibilities include the securing of engagements by identifying prospective markets...



April 16, 2019

### Communications Specialist

Columbia Artists seeks a career-minded individual, with a passion for the performing arts, to fill a Communications Specialist position to drive the development of creative materials and marketing & communication strategies for Columbia Artists. This role will serve as a marketing & design and communication expert, ensuring that the right audiences are reached with the appropriate messaging at the...



April 16, 2019

### Administrative Assistant - Booking Department

Columbia Artists seeks career-minded individuals, with a passion for the performing arts, to fill an Administrative Assistant position in our Booking Office. The Administrative Assistant will participate in an agent-training program with eligibility for promotion to Agent upon completion of program. Prior administrative experience is essential, as well as a Bachelor's and/or Master's Degree...



April 15, 2019

### Front Desk at Stretch\*d 1-on-1 Stretch Studio by SLT founder

We are seeking client service oriented Help\*rs who will manage the front desk. You will be responsible for greeting and engaging clients in a positive and friendly manner. You will introduce new clients to the Stretch\*d Space and Stretch\*d Method. Responsibilities will include: Checking clients in and out of sessions and answering all customer related questions (in person, by phone and email) Actively...



April 15, 2019

### Company Coordinator - Peridance Contemporary Dance Company

NYC's Peridance Contemporary Dance Company (PCDC) is seeking a part-time Company Coordinator to assist with various Company functions. PCDC is in an exciting season of growth, with increased creation of new work, domestic and international touring opportunities, and new funding streams. This new position would work closely with the Executive and Artistic Directors to plan tour logistics, book...



April 14, 2019

### Birthday Party

Need 4-5 dancers for 20 mins on May 5th at a birthday party. The dancers will be required to give a short performance and then engage and encourage the guests to the dance floor. ...

April 13, 2019

### Part Time Operations Coordinator

About Shine Shine is New York City's leading provider of pop-up classes, parties, workshops, events, and camps for kids ages 0-12 years old. We take children's education, enrichment, and entertainment out of traditional environments and make them mobile by creating unique pop-up experiences in our clients' homes, a building's common space, or at venues in and around Manhattan, Long Island,...

April 11, 2019

### 2019 Summer Youth Education Administrative Intern

BAX/Brooklyn Arts Exchange is a community based performing arts center dedicated to developing artists of all ages from children to professionals. BAX Youth Arts Education provides expert instruction in building technical skills in dance, tumbling, and theater with an emphasis on cultivating creative expression. Working with professional performing arts faculty, BAX students develop improvisation,...

