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PLACE LISTINGS OR PURCHASE ADS

July 7, 2025

[Bookkeeper — Leela New York \(Indian Classical Dance Organization\)](#)

Leela New York, a fiscally sponsored program of the New York Foundation for the Arts led by kathak dance artist Rachna Nivas, is seeking a part-time Bookkeeper to support its hybrid financial structure (fiscally sponsored contributed income and artist-led earned income). This position is ideal for someone experienced, detail-oriented, and comfortable working independently. Responsibilities include...

July 3, 2025

[Jiva Performing Arts is hiring an Arts Administration Intern!](#)

Are you based in the NYC area, passionate about the arts, and looking to gain hands-on experience with a dynamic nonprofit rooted in Indian classical dance? Join our team! Responsibilities include: • Coordinating events, workshops & performances • Coordinating marketing efforts (social media, newsletters, website) • Supporting fundraising efforts (grants, corporate giving, annual campaign) •...



June 24, 2025

[Dance/NYC seeks a Grantmaking Manager](#)

Dance/NYC seeks a key full-time Grantmaking Manager to strategically manage and sustain the implementation of its grantmaking initiatives and priorities. Status: Full-Time, At-Will, Exempt Position Commence Date: September 1, 2025 Reports to: Organizational Leadership Compensation: Package includes a salary of \$64,000* and competitive benefits *Dance/NYC offers the highest available salary...



May 24, 2025

[Part-Time Temporary Development Associate/Assistant](#)

Job Title: Part-Time Temporary Development Associate/Assistant Department: Development Job Type: Part-time, hourly (20 hours per week) Reports To: Assistant Executive Director for Development and External Affairs Location: Remote or Hybrid (with on-site hours in the Northeast Bronx) Duration: 2 months (July-August 2025) Compensation: \$30-\$35/hour Overview: We are seeking...

May 9, 2025

[Administrative Assistant \(\\$30/hour\)](#)

Hiring: Part-Time Administrative Assistant (Remote / NYC-Based Preferred) We are a new contemporary ballet company based in NYC, building toward our inaugural season in Spring 2026. We create concept-driven contemporary ballet with a focus on non-gendered partnering. We also aim to maintain a fair, respectful, and supportive working environment. We're seeking a part-time administrative assistant...

May 2, 2025

[Summer 2025: Marketing/ Media, Development/ Special Events, and Arts Management Internships](#)

WHO ARE WE? BodyStories: Teresa Fellion Dance is an NYC-based non-profit contemporary dance company of womxn and non-binary individuals, officially formed in 2011, and active with individual projects since 2004. We create original dance works in collaboration with composers and artists of all disciplines, and have performed across the continental United States, Cameroon, Dubai, and in Europe at venues...



April 10, 2025

[Assistant to Director of Educational Programming \(Part-Time\)](#)

ACCENT DANCE NYC is a dance education and professional performance company that champions arts education in schools and communities throughout New York City and lower Westchester County, particularly in underserved communities where access to arts education is scarce. We are seeking a part-time Assistant to the Director of Educational Programming. This person will assist with outreach and the expansion...

April 7, 2025

[Financial Maintenance Lead \(Finance and Budgeting Manager\)](#)

ArtsPool is an organization that is passionate about providing affordable bookkeeping, financial management, and workforce administration support to nonprofit arts organizations. Our mission is to provide a high level of support in these key areas to allow arts organizations to focus on what they do best - create! We are looking for a candidate skilled in all things budgeting and nonprofit financial...



