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PLACE LISTINGS OR PURCHASE ADS

March 30, 2016

Institutional Development Assistant

Institutional Development Assistant Reports to: Executive Artistic Director General Job Description: focus on communications, marketing and development. Must be an excellent writer, have superb interpersonal skills, ability to multitask, work independently, and to be a self-starter.. Thinking creatively to grow UDA's three pillars: 1) audience/press for the professional company and performances 2)...



March 30, 2016

Program Assistant

Job Title: Program Assistant Reports to: Executive Artistic Director General Job Description: Act as executive administrative assistant to EAD Schedule. Coordinate, and assist with oversight and coordination of logistics regarding Internships, Parent Assistance Program and Parent Association Schedule and coordinate monthly staff and parent meetings Co-write and enforce studio policy Train...



March 30, 2016

Studio Administrator

Job Title: Studio Administrator Reports to: Managing Director General Job Description: The Studio Administrator is responsible for the overall administration of the Training Activities and for supporting the EAD and Managing Director ADMINISTRATIVE DUTIES & OFFICE OPERATIONS Assist the EAD, and Managing Director in Daily operations of the Academy, including calls to parents, booking faculty...



March 30, 2016

Managing Director

Job Title: Managing Director Reports to: Executive Artistic Director (EAD) General Job Description: Works in concert with the EAD to be responsible for the Business Development and implementation of all 5 Programs Please Email cover letter and resume to uptowndanceacademyuda@gmail.com, or mail to Uptown Dance Academy, 1425 Amsterdam Avenue, Suite 5G, NY, NY 10027 OPERATIONS Oversee the implementation...



March 28, 2016

Part-Time Ballet & Pointe Instructor

New Jersey Dance Theatre Ensemble (NJDTE) is looking for an ABT Certified Teacher with experience for our pre-professional training program and renowned Youth Dance Ensemble for a part-time ballet & pointe faculty position for Summer 2016 & Fall 2016. ABT Certified Teachers have completed intensive training in the AMERICAN BALLET THEATRE® National Training Curriculum. Instructor must have expert...



March 25, 2016

Development Assistant at Dancewave

The Development Assistant at Dancewave is an ideal position for anyone interested in gaining experience and knowledge in professional fundraising, non-profit leadership and arts administration. This is an exciting time as we embark on a capital campaign, and a critical time for fundraising! Working alongside the Development Associate and Executive Director, you will gain exposure to field professionals...

March 24, 2016

Seeking Volunteers and Interns | Battery Dance 40th Anniversary Season

Battery Dance, New York City's cultural ambassador to the world, celebrates its 40th Anniversary with a performance highlighting the depth of its international experiences and the artistry of its dancers, enriched by guest choreographers and dancers from India, Slovenia and South Africa. The Durga Project, a world premiere directed by Jonathan Hollander, with a commissioned score by Frank Carlberg,...



March 24, 2016

Part-Time Dance Instructor

The City of White Plains Recreation & Parks Department, 85 Gedney Way, White Plains, NY, is looking for a Part-Time Dance Instructor to

teach Ballet, Tap and possibly other dance forms to children between the ages of 3 and 10 on Wednesday afternoons. Classes are offered during the Fall for 8 weeks (Sept. to Dec.) and during the Winter/Spring for 12 weeks (January to May). Winter/Spring classes...