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administration



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February 15, 2019

### [Dance Administrative Assistant Intern - The Nathaniel Hunt Project](#)

**JOB DESCRIPTION:** The Nathaniel Hunt Project is seeking an administrative assistant intern to assist the Artistic Director/Executive Director and Executive Administrative Director in the production of events including (Re)Union: a Spring Dance Performance, POP-UP Movements: donation-based community classes, and the RISE Experience: a dance residency and intensive. Skills cultivated during this internship...

February 13, 2019

### [Ballet Hispánico - Community Engagement Director](#)

About Ballet Hispánico Ballet Hispánico, America's leading Latino dance organization, has been bringing individuals and communities together to celebrate and explore Latino cultures through dance for nearly 50 years. Whether dancing on stage, in school, or in the street, Ballet Hispánico creates a space where few institutions are breaking ground. The organization's founder, National Medal...



February 8, 2019

### [José Limón Dance Foundation Arts Administration Internship Program](#)

José Limón Dance Foundation Arts Administration Internship Program February 2019 - June 2019 The José Limón Dance Foundation is now accepting resumes for the Winter/Spring 2019 Arts Administration Internship Program, providing professional internship opportunities to deserving and distinguished candidates. We are currently offering professional experiences in arts administration: Development,...



February 5, 2019

### [General Manager](#)

Organization: Meredith Monk / The House Foundation for the Arts Website: <http://www.meredithmonk.org> Country: USA Location: New York, NY Date: February 6, 2019 Sector: Performing Arts Nonprofit Position Level: Manager Education: Bachelor's Position Type: Full Time Permanent Experience: 2-4 years minimum Founded in 1971, The House Foundation for the Arts, Inc. (The House) is a nonprofit...

February 5, 2019

### [Ballet Hispánico - Associate Director of Philanthropic Engagement](#)

About Ballet Hispánico Ballet Hispánico is America's leading Latino dance organization. As an American arts institution, we provide artists, young people, and communities of color a platform for creative immersion. As a cultural ambassador to the world, Ballet Hispánico brings people together to celebrate the depth and beauty of Latino cultures. Nearly 50 years ago, the organization's...



January 29, 2019

### [Art Administrative Intern](#)

Application Deadline: February 27, 2019 Position: Part-time, Unpaid Timeframe: 02/11/19 – 04/30/19 Description Jonah Bokaer Arts Foundation (formerly Jonah Bokaer Choreography, and Chez Bushwick Inc.) is a local, state, national, and international laboratory for interdisciplinary dance, art, and live performance, operating the work of Jonah Bokaer in the United States and abroad. The Foundation...

January 27, 2019

### [Notes in Motion Education Program Manager](#)

Notes in Motion Outreach Dance Theatre is seeking a part-time Education Program Manager to oversee our vibrant and growing dance education programs in the NYC Public Schools. Title and compensation are commensurate with experience. Schedule is anticipated to be 4 days per week in the company co-working spaces and at partner sites. The ideal candidate will visit school sites, manage the administrative...



January 23, 2019

### [Work/Study](#)

Union Street Dance is seeking Spring Work-Study participants! Work-Study provides an extra break for artists in need of inexpensive studio space who are eager to learn about non-profit administration and studio management. Duties include monitoring the studio, providing building entrance to renters, maintaining databases and various computer systems, and printing and mailing promotional materials,...



