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administration



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June 28, 2018

Kizuna Dance Seeks Interns!

KIZUNA DANCE is searching for interns for its 2018-2019 season! Interested applicants should be interested/versed in Arts Administration, Fundraising/Development, and/or Digital Marketing. THE COMPANY: Kizuna Dance blends elements of breaking, house dance, and capoeira with contemporary floorwork to create works that resonate with physicality, humanity, and intricacy while also celebrating the...



June 25, 2018

Accounting Internship - Arch Ballet

www.archballet.com/interns Arch Ballet is seeking an accounting intern for the summer beginning immediately. Email resume for consideration. ARCH CONTEMPORARY BALLET INTERNSHIP OPPORTUNITIES Arch Contemporary Ballet interns are responsible for completing a 3-6 month term with 8-32 hours a week. Interns are asked to work remotely and/or in person with Artistic Director, Sheena Annalise based on...

June 25, 2018

Social Media Internship - Arch Ballet

www.archballet.com/interns Arch Ballet is seeking a summer Social Media Intern for an immediate position. ARCH CONTEMPORARY BALLET INTERNSHIP OPPORTUNITIES Arch Contemporary Ballet interns are responsible for completing a 3-6 month term with 8-32 hours a week. Interns are asked to work remotely and/or in person with Artistic Director, Sheena Annalise based on commitment set forth...

June 19, 2018

Experienced Part-time Administrator for Table of Silence Project 9/11

Buglisi Dance Theatre, Jacquelyn Buglisi Artistic Director, is a premier contemporary dance company located in the heart of Times Square in The New 42 Street Studios. The position involves assisting in the coordination of the 2018 Table of Silence Project 9/11, a site-specific performance ritual for peace held on the Josie Robertson Plaza, Lincoln Center with 100+ dancers, Tuesday, September 11, 2018,...



June 18, 2018

Performance Space New York, Programming Intern (fall)

Performance Space New York's Programming Internship provides the opportunity to learn about the operations of a non-profit arts institution. The Programming Intern will support the Senior Producer with the administration and execution of its wide range of programming including performances, exhibitions, and special events. Interns should be motivated, detailed, have a sense of humor, and an interest...



June 18, 2018

Internship Position, Jessica Lang Dance

Jessica Lang Dance is seeking students and young professionals engaged in the performing arts for a summer internship in Arts Administration. The internship will cover many areas of arts administration, including education and outreach, studio management, general administration, as well as some production and company management. Founded in 2011, Jessica Lang Dance (JLD) is a New York City based...

June 12, 2018

IT Specialist/Coordinator

Broadway Dance Center is New York's premier dance studio, operating in New York City for 30 years. We are seeking a motivated and energetic individual to join our company as our IT Specialist/Coordinator. SUMMARY OF POSITION: Provides IT support for a large, fast-paced Dance Studio. Works directly with the Associate Executive Director on various IT Projects; manages projects, makes recommendations, ...

June 4, 2018

Pentacle is Hiring a Full-Time Program Administrator!

About the Organization: Pentacle's mission is to design and provide unique and robust programs of support for performing artists at



critical stages in their careers. At the same time, Pentacle enriches the cultural landscape through cross-sector partnerships in multiple communities across NYC and the U.S. Since 1976, Pentacle has been a model in the arts administration field, enabling performing...