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September 11, 2023

Company Advancement Associate

Part-time, 25-30 hours/week (flexible) As the Trocks look forward to celebrating their 50th anniversary in 2024 with a robust calendar of cultural activities, dance performances and special events, we are expanding our staff with the creation of the Company Advancement Associate position to provide crucial administrative support. The Company Advancement Associate/"CAA" will primarily work with...



September 6, 2023

Operations Assistant

Job Summary As Operations Assistant for Urban Bush Women, you will report to the Managing Director and provide support to the Operations, Human Resources, and Finance teams. Functions & Responsibilities Human Resources ? Support the HR Manager in drafting and creating job descriptions for UBW Organizational roles ? Support coordinating hiring for new positions including posting job descriptions,...

September 6, 2023

Seeking Admin/Receptionist for UWS Fitness Studio

We are a well-established fitness studio brand on the Upper West Side, looking to add someone to our team who is dedicated to making sure our day-to-day reception and administrative tasks are taken care of properly, efficiently, and reliably. Preferred Availability: Mondays: 2pm-Close (typically ~7 or 8pm) Wednesdays: 2pm-Close (typically ~7pm) Sundays: Open-Close (typically ~8:30am-3pm) Start...

September 5, 2023

Assistant Executive Director for Programming and Productions

Status: Full-time (exempt) Location: On-site Schedule: 35 hours per week; Schedule varies; Semi regular evenings and weekends. Salary: \$105,000 annually Reports To: Executive Director Direct Reports: 2 F/T, 5 P/T program directors; production and event management consultants Who We Are Located in the northeast Bronx, Mind-Builders Creative Arts Center provides quality music, dance,...



August 31, 2023

Dancers Unlimited: Lighting Designer - Fall 2023

Seeking an experienced Lighting Designer for our performances on November 18th and 19th, 2023 at Peridance Theater (NYC). A Lighting Designer will work with the Director, Artistic Director and/or Lighting Technicians to create the visuals for lighting, lasers, strobes, spots and sometimes video screens for a performance. Responsibilities include and are not limited to: - Design the lighting needed...



August 31, 2023

Dancers Unlimited: Stage Manager - Fall 2023

Dancers Unlimited is seeking an experienced Stage Manager for our performances on November 18 & 19 at Peridance Center. The Stage Manager's responsibilities include but are not limited to calling all lighting, sound, and projector cues, in charge of gel changes, stagehands, scenery and/or props of any kind. The Stage Manager is also the liaison between all production staff including the Dancers and...



August 31, 2023

Casting Call for New Immersive Theatre Production: No.9

Title of Show: No. 9 Company: Roll the Bones Theatre Company Category: Immersive Theater Locations: Williamsburg, Brooklyn Hiring Timeline: Immediate Auditions: 9/5-9/6/2023 4pm-7pm onsite Compensation: \$150-\$300/show About the Production: Roll the Bones Theatre Company is holding auditions for performers to vivify their forthcoming immersive production, No. 9. No. 9 is an experimental nightlife...



August 30, 2023

Artchoke Ambassadors: An Eco-Arts Training Program

The Artchoke Ambassadors program symbiotically aligns environmentally conscious art making with climate and environmental justice action at collective and individual levels. This educational and mentorship program guides people to become creatively active



in climate change, merging arts and activism practices. All artistic mediums are welcome. The program will happen on Saturdays between October...