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administration



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PLACE LISTINGS OR PURCHASE ADS

December 2, 2016

### [Marketing/Media & Special Events/Development Internships Spring 2017](#)

WHO ARE WE? BodyStories: Teresa Fellion Dance is an NYC-based non-profit contemporary dance company, officially formed in 2011, and active with individual projects since 2004. We create original dance works in collaboration with composers and artists of all disciplines, and have performed across the continental United States, Cameroon, and in Europe. We work very closely with our Musical Director,...

December 2, 2016

### [APAP Internship - Jodi Kaplan & Associates/Booking Dance \(JK&A\)](#)

Booking Dance Festival NYC – APAP showcase internships ONE-DAY AND ONE-WEEK INTERNSHIPS AVAILABLE One-Day Assistantship Positions – Saturday, Jan 7, 2017 Jodi Kaplan & Associates / Booking Dance is seeking self-motivated, reliable, organized and enthusiastic individuals to join Jodi Kaplan & Associate's BOOKING DANCE FESTIVAL at Jazz at Lincoln Center on Saturday, January 7, 2017. This once-in-a-lifetime...

November 29, 2016

### [Jennifer Muller/The Works Internship](#)

Jennifer Muller/The Works seeks dedicated and enthusiastic interns for the 2016/2017 season. Internships are offered on an ongoing basis and can be created on a semester, quarterly or yearly schedule. The Works is pleased to work with students to obtain academic credit for their service. This is an invaluable opportunity to engage hands-on in the administration of a world-class dance company and non-profit...



November 23, 2016

### [Administrative Associate | Stephen Petronio Company](#)

Administrative Associate Stephen Petronio Company Full-time: 40 hours per week Starting January 3 Stephen Petronio Company, a New York-based, internationally-renowned, non-profit contemporary dance company, seeks a new team member. The candidate should be a self-motivated, independent thinker that is also a well-rounded, dynamic, detail-oriented individual. Overview This full-time position centers...



November 18, 2016

### [Nimbus Dance Works: Now Hiring a Production Stage Manager](#)

Nimbus Dance Works Seeks Production Stage Manager Production Stage Manager Job Description (January 2017) Nimbus Dance Works (NDW) is seeking a motivated and skilled Production Stage Manager who is eager to make a meaningful contribution to an arts organization. The Production Stage Manager works to strengthen Nimbus Dance Works' as part of a coordinated Production Team. The Production Stage...

**NIMBUS  
DANCE  
WORKS**

November 16, 2016

### [Assistant to the Artistic Director, Time Lapse Dance](#)

Time Lapse Dance, a New York City based dance company, seeks an Assistant to the Artistic Director (AD). Reporting directly to the AD, the position includes a wide range of tasks in the areas of company administration, marketing, fundraising, production and touring. Must have good communication skills. Fluency in social media, video-editing and/or wardrobe maintenance a plus. 5 hours per week, \$15...



October 20, 2016

### [Associate Director for Exhibition and Public Program Administration - Library for the Performing Arts](#)

The Library for the Performing Arts is seeking a Associate Director for Exhibition and Public Program Administration to manage the logistics of it's free exhibitions and provide support for LPA's public programs. The Associate Director plays a key role in the development and implementation of LPA's vision and goals for public engagement. The Associate Director joins a senior management team...



October 18, 2016

### [nathantrice/RITUALS seeks arts administration interns](#)

SEEKING ARTS ADMINISTRATION INTERNS nathantrice/RITUALS project-by-project dance theatre is looking for 3-4 reliable



interns to join our team of volunteers and project assistants alongside artistic director Nathan Trice in the execution of the company's 2017 performances of the Recognizing Women Project. The Recognizing Women Project is an interdisciplinary research initiative created in 2001 to...