

Sunday, April 14, 2013

DanceDrama Part-time Intern Positions available for Development and Marketing & Videographer/Media Production

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Part-time Intern Positions available for:
Development and Marketing & Videographer/Media Production

AL/DD offers stimulating internship opportunities for someone seeking experience in arts administration, development, media and marketing. The intern will gain experience in operations, marketing, public relations, archiving and production within a small yet very active professional dance company. The intern will directly assist Anabella Lenzu, Artistic Director, with producing events, marketing campaigns, grant research, database management and other pertinent work. Applicants should be available to commit for a minimum of 3 months, hours negotiable (10 hours / week preferred).

Internships can range from 3-12 month commitments, initially unpaid, with the opportunity to grow into a paid position.

Internship positions are available in two categories:
Development and Marketing & Videographer/Media Production

1. Qualifications:

The Administration applicant must have excellent oral and written communications skills, be proficient in Microsoft Word, Excel, and able to manage multiple tasks and deadlines. The Media applicant must be proficient in editing time-based media (Final Cut preferred), for video production of performances, demo reels and events. Both candidates for the internship positions must work well independently, with exceptional attention to detail, outstanding communications and organizational skills, and a passion for the arts.

2. Compensation:

This is an unpaid internship. AL/DD will provide a diligent and reliable intern with excellent recommendation letters and free performance tickets and the opportunity to attend Anabella Lenzu's classes (for those with a dance background). This is a great opportunity to gain real life experience working closely with a small professional Arts Organization.

To be considered for the position, please write a cover letter
(no longer than 1 page) explaining:

- a) Why you wish to intern at AL/DD
- b) Your qualifications and interests
- c) Your goals and expectations for the internship and dates and days of the week you are available

Applications due: May 5th, 2013.

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