

Friday, May 24, 2013

Seeking Summer 2013 Interns in Exchange for Free Dance Classes

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Movement Workshop Group seeks Summer 2013 Interns. Internships offer an excellent opportunity to gain real, hands on experience in non-profit development, theater production, and arts administration. Skills cultivated under the guidance of the Artistic Director: Leslie Guyton, Director of Education: Hollye Bynum, and Company Manager: Sam Owens, Director of Finance: Stephanie Walker.

Available Internships

Administrative Intern

Time Commitment:

June 1st - August 9th

Responsibilities:

The administrative intern will work solely in the office with MWG's administrative team from 10am - 2pm Monday, Wednesday & Friday. Once summer session classes begin office hours will be rescheduled to allow intern to attend classes.

We are looking for:

- Creativity, a love for the arts, and strong interpersonal skills
- Superb written and verbal communication skills
- Proficiency in Microsoft Office Suite + Google Docs (Word, Excel, Power Point)
- Prompt, Highly detail oriented, and self-sufficient
- Positive and professional demeanor, flexible, can-do attitude
- Willingness to share ideas and communicate well with company members
- Some grant writing experience and familiarity with conferences is a plus

Props Master Intern

Time Commitment:

June 1st - August 9th

Responsibilities:

Props Master will attend rehearsals on Thursdays and Sundays 10am - 3pm. Intern will be in charge of transporting any props and help with the building of the set for Racine D'or's July premiere. Applicants must be available for MWG performance week, July 8th -13th. Intern will also be in back of house to assist during performances.

We are looking for:

- Creativity, a love for the arts, and strong interpersonal skills
- Prompt, Highly detail oriented, and self-sufficient
- Positive and professional demeanor, flexible, can-do attitude
- Willingness to share ideas and communicate well with company members
- Comfortable with physical labor: lifting heavy objects/set pieces
- Stagecraft experience is a plus.

Studio & Administrative Intern

Time Commitment:

July 1st - August 30th

Responsibilities:

The intern will be responsible for opening and closing studios for classes during the summer session. The session begins July 1st and ends August 9th. Classes are held Monday, Tuesday, Thursday, and Friday from 9am-12pm at Triskelion Arts, Studio X. Some office hours will be required during the summer session. Intern will also work in the front of house for the Premiere of Racine D'or at Long Island University's Kumble Theater and must have full availability July 8th-12th. In August, the intern will transition into solely administrative work during all office

hours. Intern will be helping to organize attending conferences, contacting presenters and assisting the education department in the fall session.

We are looking for:

- Creativity, a love for the arts, and strong interpersonal skills
- Superb written and verbal communication skills
- Proficiency in Microsoft Office Suite + Google Docs (Word, Excel, Power Point)
- Prompt, Highly detail oriented, and self-sufficient
- Positive and professional demeanor, flexible, can-do attitude
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Compensation

College students may apply for credit through their schools.

Interns may attend dance classes free of charge. An equal number of dance hours will be given for intern hours. (Summer Session July 1st-August 9th)

To Apply

Please send your resume and cover letter to StephanieW@movementworkshopgroup.org with subject line reading: "Summer Internship with Movement Workshop Group" Please attach your resume as a PDF and include the cover letter in the body of your email. Interviews will begin the week of May 27th.

About Movement Workshop Group

Co-founded in 2005 by Leslie Guyton and Liza Hostetler-Ingalls, Movement Workshop Group (MWG) is a company of dancers, actors, and musicians who coalesce to create distinct dance theatre pieces that not only provide an evening of entertainment but also provoke thought.

The work is collaborative, drawing inspiration from different musicians, writers, choreographers, and the performers themselves. Under the Artistic Direction of Guyton, they invite the audience into their world; a place where questions are asked without judgment and the imagination can run free. This joining of artistic voices makes the Movement Workshop Group a unique creative force.

For more information go to www.movementworkshopgroup.org

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