



L I S T I N G S

[Auditions](#)[Choreographic Opportunities](#)[Jobs & Internships](#)[Volunteering](#)[Listing & Ad Options](#)[Login/Post](#)

Thursday, December 6, 2018

Administrative Intern-Pony Box Dance Theatre

Company: Pony Box Dance Theatre

Location: NY, NY

Compensation: Unpaid

[Share](#) | [Print](#) | [Download](#)

Doug Hammond

Help one of NY's hottest new troupes, Pony Box Dance Theatre, further the art of men dancing. We are seeking an arts administration intern to assist with company operations. The intern will assist the Director of Operations and Artistic Directors.

We are looking for an administrator supreme who can

- Commit 3-4 hours per week
- Has at least 1 year of administrative experiences
- College student and/or recent graduate
- Highly organized
- Access to a computer or laptop
- Able to work independently

Requirements:

- Resume
- Cover letter outlining your interest in the organization and the position

- 2 references

Benefits

- Can provide college credit
- Metro card for travel
- Attend company rehearsals
- Invaluable arts administration experience

(Position is unpaid)

Please send e-mail to company@ponyboxdance.org with resume, cover letter, and references.

Pony Box Dance Theatre
PO Box 3514
NY, NY, 10008
www.ponyboxdance.org

For more information:
Jamie
jamie@ponyboxdance.org
562-256-0198

[< back](#)

[previous listing](#) • [next listing](#)

ABOUT

[Mission](#)

[People](#)

[Board and Committees](#)

[Junior Committee](#)

[Funders](#)

[Staff](#)

[Volunteers](#)

[Contact](#)

[Donate](#)

PROGRAMS

[Overview](#)

[Events](#)

[Events](#)

[Symposium](#)

[Photos](#)

[Videos](#)

[Research](#)

[Funds](#)

[Artist Residency](#)

[Rehearsal Space Subsidy](#)

[Dance Advancement](#)

[Disability, Dance, Artistry](#)

[Emergency Response](#)

[Junior Committee](#)

[About](#)

[Member Bios](#)

[JComm Blog](#)

[Apply](#)

JUSTICE

[Values](#)

[Partners](#)

[Disability, Dance, Artistry](#)

[About](#)

[Task Force](#)

[Research](#)

[Events](#)

[Fund](#)

[Artist Residency](#)
[Network](#)
[Dance Maker Directory](#)
[Resources](#)
[Accessible Spaces](#)

[Immigrants_Dance_Arts](#)

[About](#)
[Task Force](#)
[Research](#)
[Events](#)
[Network](#)
[Dance Maker Directory](#)
[Resources](#)

NEWS

[Field News](#)
[Junior Committee Blog](#)
[Huffington Post](#)

FOR ARTISTS

[Listings](#)

[Auditions](#)
[Choreographic Opportunities](#)
[Jobs & Internships](#)
[Volunteering](#)
[Listing & Ad Options](#)
[Login/Post](#)

[Resource Pages](#)

[Disability_Dance_Artistry](#)
[Fiscal Sponsorship](#)
[Immigrants_Dance_Arts](#)
[Rehearsal Space](#)
[Sexual Harassment](#)

[Partner Sites](#)

[The Bessies](#)
[CultureAID](#)
[Kickstarter](#)
[Library for the Performing Arts](#)
[SpaceFinder](#)

[Listing & Ad Options](#)

[Login/Post](#)

FOR AUDIENCES

[Community Calendar](#)

[Artist Directories](#)

[Disability_Dance_Artistry](#)
[Immigrants_Dance_Arts](#)

[Networks](#)

[Disability_Dance_Artistry](#)
[Immigrants_Dance_Arts](#)

[Volunteering](#)

[Donate](#)

Contact

info@dance.nyc 212-966-4452 218 East 18th Street, 4th Floor, NY, NY 10003-3694

[Twitter](#) [Facebook](#) [YouTube](#)

Copyright © 2019 Dance/NYC [Privacy Policy](#) [Terms of Use](#) [Sitemap](#)

Design by Monroe&Co • Designed & Powered by Design Brooklyn

