Disability. Dance. Artistry. Residency Program
Review Panel Charter

Mission of Dance/NYC
Dance/NYC's mission is to promote the knowledge, appreciation, practice, and performance of dance in the metropolitan New York City area. It embeds values of justice, equity, and inclusion into all aspects of the organization. It works in alliance with Dance/USA, the national service organization for professional dance. Dance.NYC

Purpose of the Disability. Dance. Artistry. Residency Program
To expand opportunities for dancers with spinal cord injury (SCI) and other disabilities, and to advance accessibility and inclusion within the larger dance, residency, and presenting communities. While piloting this program in partnership with Gibney and Spaceworks, dance centers in the New York City area, Dance/NYC would develop a program model that could be scaled up locally, regionally, and nationally to serve current and future artists living with SCI and the wider field of disability dance artists.

The residency program leverages Dance/NYC's capacity as a regrantor and extends the organization's work to advance a cultural ecosystem that expressly and equitably includes disabled artists. Visit www.Dance.NYC for more on its Disability. Dance. Artistry. initiative.

Purpose of the Review Panel
To advise and assist in reviewing applicants to the Disability. Dance. Artistry. Residency Program and achieving the program's goals.

Value to Panelists
- Participation in ongoing dialogue about dance, artistry, and disability with key stakeholders
- The opportunity to shape the future of both disabled artists and the residency and presenting community
- One ticket to Dance/NYC's 2019 Symposium

Membership and Recruitment
No less than five and no more than ten participants, each named for a 10-month term, January 1, 2019 to October 30, 2019. Membership comprises of up to one representative from each of the partnering dance centers, members of Dance/NYC's established Disability. Dance. Artistry (see Dance.NYC). Task Force, and additional candidates they identify. Ideal members will have lived and learned experience in dance and disability matters, including expertise in SCI.

Members will be expected to:
- Adhere to the Disability. Dance. Artistry. Residency Program Conflict of Interest and Confidentiality Policies; not apply for funding and recuse self from scoring and all discussion of applications and awards recommendations for which there is a conflict (See policies below)
- Review and score all designated applications using tool provided by Dance/NYC
- Submit scores to Dance/NYC by deadline for them to be considered (January 28)
- Attend one (1) panel meeting in (February 6) to review and discuss slate of highest scoring applicants; make grantee recommendations to Dance/NYC
- Participate as necessary and practicable in reviewing project's success.

This is an *ad hoc* committee of Dance/NYC, with no ownership or formal authority over the entity. Panelists have the ability to make recommendations only.

Scheduled Meeting(s)
Panel members must attend the panel review session, scheduled for February 6, 2019, 10 am to 2 pm, at Location TBD. Refreshments will be provided.

Anticipated Review Timeline (dates to be confirmed)

Request for proposals announced	November 14, 2018
Application deadline	January 4, 2019, 11:59 pm EST
Panel receives applications for review	January 14, 2019
Scores due to Dance/NYC	January 25, 2019, 6 pm EST**
In-person meeting (aprox. 4 hours) to review scores/ recommend awards	February 6, 2019, 10 am – 2 pm
Grantees Notified	Week of February 11, 2019
Residencies period	March 15, 2019-September 15, 2019

**Scoring materials not received by the deadline will not be counted.

Conflict of Interest Policy
No member of the review panel can also be an applicant. Panel members will be precluded from considering and recommending a specific applicant for the grant if they are related to the applicant or if, within the two prior years, they have been employed by, served on the board of, or otherwise performed any services for that applicant.

Confidentiality Policy
Panelists will treat as absolutely confidential all deliberations and recommendations of the review panel. They will not provide any information of any kind to anyone about the review panels' process, procedures, discussions or recommendations regarding any grant application. At no time during the review of an application should anyone on the review panel contact the applicant. All questions concerning an application should be directed to Dance/NYC only. Dance/NYC will work to address outstanding issues and will field concerns. All application forms, materials and related information about the review panels' discussion and/or recommendations about specific applications shall not be divulged in any way or discussed with any persons whatsoever, whether such persons are involved in the review process or not. If at any time a review panel member receives a request for information or application materials from any person about the review process, panel, discussions, specific applications or recommendations, the panel member shall immediately notify Dance/NYC and will provide information and the identification of the person(s) requesting the information or materials.

Statement on Justice, Equity and Inclusion
Dance/NYC values diversity, equity, inclusion and justice at all levels of its organization, including its committees. Diversity in this context refers to groups and individuals identified by, for instance, race, color, sex, gender, sexual orientation, age, disability, status, religion, national origin, marital or partnership status, ancestry, political belief or activity, or status as a veteran. To foster the values of equity and inclusion, Dance/NYC seeks participation on its committees from individuals who share and hold these values and reflect the diversity of the metropolitan New York City area, with a focus on majority African, Latina/o/x, Asian, Arab, and Native American (ALAANA) participation and including immigrant and disability representation.