New York City Dance Rehearsal Space Subsidy Program Application Webinar October 26 at 3 p.m.

We Will Begin Shortly



New York City Dance Rehearsal Space Subsidy Program Application Webinar

October 26 at 3 p.m.

Dance/NYC's mission is to promote the knowledge, appreciation, practice, and performance of dance in the metropolitan New York City area. It embeds values of justice, equity and inclusion into all aspects of the organization. It works in alliance with Dance/USA, the national service organization for professional dance.

Visit Dance.NYC for details on Dance/NYC research and programming.



NYC Dance Rehearsal Space Subsidy Program

Moderated by

Milena Luna, Dance/NYC
Jina Paik, Dance/NYC | Nonprofit Finance Fund



NYC Dance Rehearsal Space Subsidy Program

If you need to call in to hear my voice more clearly:

- Use your phone to call (646) 558-8656 or (669) 900-6833
- Guest Passcode: 961 927 241
 - If you call in, please mute yourself for the duration of the call
- We will be taking questions only through the Zoom application



Agenda

- Purpose of webinar
- Rules of the Road
- Program Overview
- Grant Awards
- Eligibility
- Evaluation and Selection Priorities
- How to Apply
- Timeline
- Frequently Asked Questions
- Q & A



Rules of the Road

- Use the chat feature to submit questions
- Ask general questions, not specific ones about your organization
- If your question isn't answered today, please email your question to rehearsalspacesubsidy@dance.nyc or visit our Frequently Ask Questions page, https://www.dance.nyc/rehearsal-space-subsidy/FAQ.



Program Overview

- To make affordable rehearsal space available to dance makers whose dance work has been publicly presented and who are in critical need of space for the creation and development of their work.
- To foster a more inclusive and fair dance field, with a focus on accessibility, geography, and the demographics of artists served.
- To advance artistic development and delivery and contribute to the field's overall diversity, sustainability, resilience, and health.



Grant Awards

- Calculated using hourly cost calculations garnered from the budget worksheet submitted as part of the application, less the hourly fee paid by dance makers for the use of space.
- Paid in three installments over the 36-month grant period (14-months, 12-months, and 10-months).



Eligibility

Applicants must:

- Have been invited to apply
- Have the ability to provide 1,000 hours of subsidized rehearsal space annually (3,000 hours in total) in addition to any NYSCA funded priorities (this number may be reduced to achieve geographic priorities)
- Provide proof of 501(c)(3) status



Evaluation and Selection Priorities

Priority in grant awards will be given to applicants with:

Quality rehearsal space and service to artists

Quality Rating Scale of 1 to 4 with 4 being best.			
Category	Rating		
Space Condition			
Staff and Support			
Space Features			
User Amenities			
Accessibility			
Location			
Overall score to be catabulated.	alculated when		



Evaluation and Selection Priorities

- Number of hours to be made available annually beyond NYSCA-funded hours
- Ability to make peak hours available between 12pm-8pm
- A commitment to the values of diversity, equity, inclusion and justice
- A commitment to subsidizing rehearsal space for smallbudget dance makers with budgets of less than \$1 million
- Diversity of organizational types, perspectives, geographical location.



Request for Proposal

Dance.NYC

https://www.dance.nyc/rehearsal-space-subsidy

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NEW YORK CITY DANCE REHEARSAL SPACE SUBSIDY PROGRAM

REQUEST FOR PROPOSALS / BY INVITATION ONLY

Dance/NYC is pleased to invite you to apply to the New York City Dance Rehearsal Space Subsidy Program. Administered by Dance/NYC and made possible by The Andrew W. Mellon Foundation, the program will award grants to a cohort of facilities providing dance rehearsal space to offer subsidized rates over a 36-month period, January 1, 2019, to December 31, 2021.

The purpose of this funding initiative is to make affordable rehearsal space available to dance makers whose dance work has been publicly presented and are in critical need of space for the creation and development of their work, while also fostering a more inclusive and fair dance field, with a focus on accessibility, geography, and the demographics of artists served. By addressing financial barriers to accessing artistic development space, this program aims to advance artistic development and delivery and contribute to the field's overall diversity, sustainability, resilience, and health.



Online application portal

Submittable

https://dancenyc.submittable.com/submit/e5247d72-7a41-40f0-81f1-9b22e9cfe14c/new-york-city-dance-rehearsal-space-subsidy-program-application





Application has 6 sections

- Applicant Information
- Contact Information
- Program Information
- Diversity, Equity, Inclusion and Justice
- Additional Required Materials
- Grant Requirements and Confirmation



Sections 1, 2

- Applicant Information
- Contact Information



Section 3

Program Information

	n	
Mission Alignment *		
		Briefly describe how the New York City Dance Rehearsal Space Subsidy Program aligns with your organization's mission and goals.
	Limit: 200 words	
Artist Selection *		
		Explain how you will determine eligibility for subsidized rehearsal space, specifically identifying dance makers who have had their dance work publicly presented.
	Limit: 200 words	
Describe how you will provide a		Demographics: The majority is (56%) African, Latina/o/x, Asian,
		Arab, and Native American (ALAANA), majority (52%) female and <1% gender nonbinary, 37% foreign-born, 10% disabled, 4% LGBTQ+, according to census data (2016 American Community Survey 1-Year Estimates and



Section 4

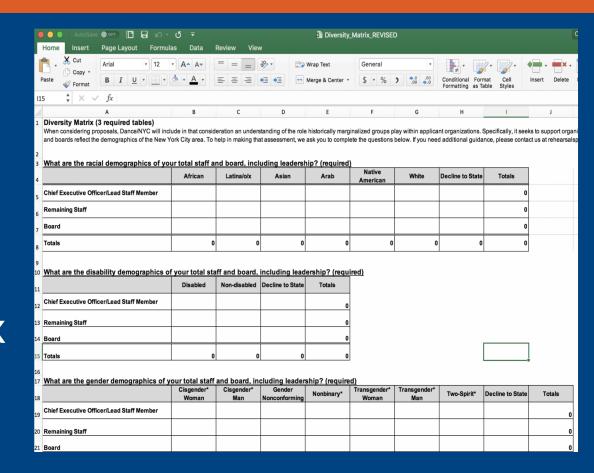
Diversity, Equity, Inclusion & Justice

	rsity equity inclusion and justice in its	grantmaking n	rograms and to ensuring that its funds are
	aintain and enforce policies committed	-	_
discrimination. Please complete t		, ,	
Diversity, Equity, Inclusion,	and Justice *		
			Please describe how your
			organization defines and
			approaches diversity, equity,
			inclusion, and justice in relation to
		/	its mission and operations. We ask
			that you include one or more
			examples of challenges and
			successes the organization has
			experienced with respect to diversity, equity, inclusion, and
			justice.
	Limit: 200 words		,
	LITHE 200 WORDS		
Anti-Discrimination *			
unu-Discrimination			
			Please briefly describe your
			organization's equal opportunity,
			anti-discrimination, and anti-



Section 4

Diversity,
 Equity,
 Inclusion &
 Justice
 Diversity Matrix



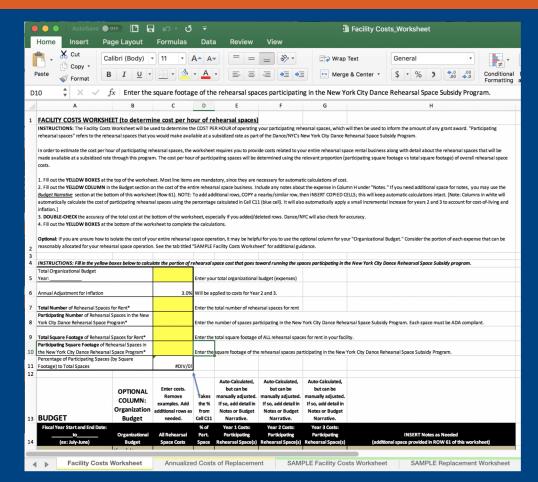


Section 5

- Additional Required Materials
 - Facilities Cost Worksheet
 - Board of Directors List
 - Proof of 501(c)(3) status
 - Audited Financial Statements
 - Cultural Data Profile

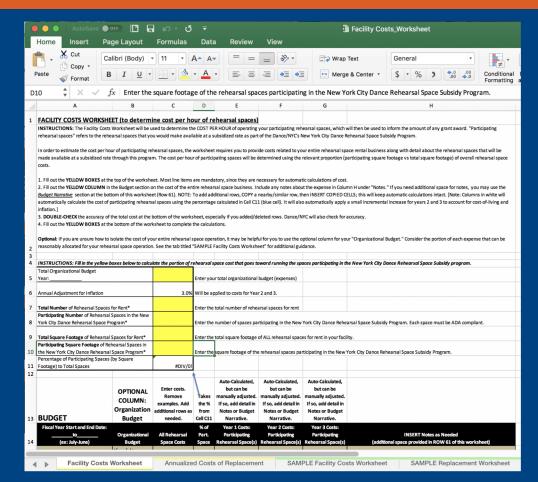


Section 5
Additional
Required
Materials
Facility Costs





Section 5
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Required
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Facility Costs





Section 5 Facility Costs

- Goal: estimate COST PER HOUR of rehearsal spaces, informing any grant amount
 - Cover true cost of operating the rehearsal spaces
 - Fairness across applicants
 - Better understand what it really takes
 - Reasonable accuracy, not looking for perfection
- 2 Worksheets + Examples
 - Estimate annual cost of operating rehearsal spaces
 - Estimate annual cost of wear-and-tear for rehearsal space equipment and build-outs to add to annual operating cost of rehearsal space

Carco/NAC

Section 5 Facility Costs

- Focus on filling out the bright yellow boxes
- Everything else is either optional, pre-filled or automatically calculating. Meant as information for you.
- In preparation, it may be helpful to gather any budgets and cost calculations that you already use to manage your organization and spaces
- When in doubt, estimate the number and explain in NOTES column



Section 5 Facility Costs: Facility Cost Worksheet

- Reflect costs for the entire rehearsal space business, not just participating spaces
- Worksheet has three sections:
 - <u>Top</u>: Basic data (org budget, # of spaces, square footage)
 - <u>Middle</u>: Budget data for rehearsal spaces (plus additional optional and calculated columns for your reference)
 - Bottom: Data on other subsidies, hours available for RSS, hourly fee charged & lease/mortgage terms

C7CO/NYC

Section 5 Facility Costs: Annualized Cost of Replacement

- Focus on filling out the bright yellow boxes
- Estimates are OK. Item costs and the number of years for its useful life will likely be estimated, unless you have purchased or researched an item recently. Provide a sentence on how the number was derived in NOTES column.
- Total Annualized Replacement Cost (Cell E13) will carry over to the Facility Cost Worksheet.



Section 6

Grant Requirements and Confirmation

Part Six: Grant Requirements and Confirmation

■ If funded through the New York City DanceRehearsal Space Subsidy Program, I am aware of, understand, am able to, and agree to comply with all of the terms as set forth in the Grant Requirements. *

Grant Requirements can be found at www.bance.NYC/rehearsal-space-subsidy/grant_requirements.

Please read them carefully before affirming.



Submitting your application

- Complete applications, including all supplementary materials, must be submitted online no later than 11:59 p.m. EST on November 5, 2018.
- Incomplete applications, hard copy submissions, and applications received after the November 5 deadline will not be considered.



Timeline

- Request for proposals release
- Optional application webinars

- Deadline for submission
- Award notification
- Contracts due
- Grant disbursements

- Interim reports due
- Final reports due

October 5

October 12 @ 11 am

October 26 @ 3 pm

November 5, 11:59 p.m. EST

Week of December 2

December 31, 2018

Week of January 2. 2019 (14-months)

Week of March 1, 2020 (12 months)

Week of March 1, 2021 (10 months)

January 31, 2020

January 31, 2021

December 31, 2021



Frequently Asked Questions

Follow the link to the FAQ at www.Dance.NYC/rehearsal-space-subsidy/FAQ

This week's webinar Q&A will be posted on the FAQ by Monday, October 29

FAQs will be updated once a week until the deadline



Q&A

Please submit your questions to the group using the chat feature.

All questions and answers, including those we may not get to today, will be posted online on the FAQ page.



Q&A

Still have questions?

Write to us at: rehearsalspacesubsidy@dance.nyc



Thank you

